



**SAMPLE**

DMO Marketing Relief Fund - Tracking Report  
\_\_\_\_\_ City/County Lodging Tax Board

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**Revenue:**

DMO Relief	\$50,000.00
<b>Total Revenue</b>	<u><u>\$50,000.00</u></u>

**Expenses March 20, 2020 - December 20,2020:**

Administrative Expenses directly related to COVID

Employee salaries and expenses (if dedicated specifically to deal with COVID impacts/projects)

Marketing

Improve Telework Capabilities of Employees

Unemployment Benefits

Items Not Listed Above - to include other eligible expenses

<b>Total Expenses</b>	<u><u>\$0.00</u></u>
<b>Balance</b>	<u><u>\$50,000.00</u></u>